

St. John the Baptist Parish Library

Library Board of Control

Call Meeting Agenda

Monday, April 9, 2018

5:30 P.M.

Central Library Meeting Room

LaPlace, LA 70068

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from Monday, January 22, 2018
- IV. Public Comments (2 minutes)
- V. Swearing In of Officers and New Board Member for 2018
- VI. Election of Treasurer

Unfinished Business

- VII. Compensation for Network Technician I (Tabled 1-22-2018)
- VIII. Leroy D. Williams Memorial Library (Reserve Branch) Relocation Project (Tabled from 1-22-2018)
- IX. Roof Replacement and Air Conditioning (A/C) Unit Replacement for the Norris Millet, Sr. Library (Central Branch) (Tabled from 1-22-2018)
- X. Additional Exterior Sign for the Roland Borne, Sr., Library (West Branch-Edgard) (Tabled from 1-22-2018)
- XI. Exterior Paint for the Frazee-Harris Library (Garyville Branch)
- XII. Van Purchase for Outreach Expansion Services
- XIII. Commercial Flooring Replacement for All Libraries
- XIV. Pressure Wash and Gutter Installation for Exterior of the Norris Millet, Sr. Library (Central)
- XV. Policy Amendment to Item# V-W-1 for All Saints Day Holiday
- XVI. Adoption of the Pay Scale for 2018 (Tabled 12-11-2017)

New Business

- XVII. Director's Report

- XVIII.** Compensation for Library Assistant I, Part-Time
- XIX.** Introduction of the Library Policy Committee – Dana Douglas, Assistant Director
- XX.** Dana Douglas, Assistant Director-Policies and Procedures
 - A. Job Titles and Position Adjustments
- XXI.** Operational Hour Changes for Roland Borne, Sr. (West), Leroy D. Williams (Reserve), and Frazee-Harris (Garyville) Branch Libraries
- XXII.** Gina Gagliano - ADP (Automated Data Processing) Systems-New Orleans Regional Manager
 - A. Presentation of Software for Payroll, Benefits, Time and Attendance
- XXIII.** Keith Rovira, CPA, State Auditor-Louisiana State Agreed Upon Procedures (Revised)
- XXIV.** Auction of Items from IT Department
- XXV.** Adjournment

THE ST. JOHN THE BAPTIST PARISH LIBRARY BOARD ENCOURAGES PARTICIPATION IN ITS PUBLIC MEETINGS FROM ALL CITIZENS. IF PARTICIPATION AT A PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY PLEASE NOTIFY THE LIBRARY DIRECTOR AT (985) 652-6857 AT LEAST 24 HOURS PRIOR TO THE SCHEDULED MEETING IN ORDER TO MAKE THE NECESSARY ACCOMMODATION (S).